



Welcome to The Center for Career Education

The Center for Career Education (CCE) provides a wide range of career development, career education and experiential and entrepreneurial learning experiences to Columbia University students and alumni. The Employer Relations team is dedicated to helping employers recruit qualified undergraduates, graduate students and alumni for full-and part-time employment and internships by providing full-service recruiting assistance.

CCE works with over 700 organizations to recruit talented individuals who possess the skills and passion needed to become highly-valued employees in a wide range of industries and professions. We work closely with potential employers to simplify and maximize their recruitment efforts by:

- Consulting with organizations to understand their immediate and future hiring needs
- Developing targeted recruitment strategies
- Providing a variety of effective promotional resources
- Offering user-friendly online recruitment management tools

To learn how CCE can help streamline and maximize your recruiting at Columbia University, call us at (212) 854-5496 or visit our Web site at www.cce.columbia.edu.

The Core Curriculum: A Tradition of Excellence and Innovation



CCE is an integral part of Columbia University, a world-renowned Ivy League institution based in New York City. Columbia boasts an illustrious 250-year history, an impeccable record of academic excellence and an extensive roster of distinguished alumni and faculty.

Although steeped in tradition, the Core Curriculum is enhanced continually to keep pace with the changing times.

Columbia University attracts some of the brightest minds worldwide. Its faculty and alumni include Nobel Prize winners, National Medal of Science recipients and MacArthur fellows.

Campus visits can be more effective if they are directed towards specific student groups, such as academic, pre-professional and public service organizations.

What truly sets Columbia apart from other universities is its Core Curriculum—an innovative interdisciplinary approach to the traditional college education. With the Core Curriculum, all undergraduate students—regardless of their major—take courses in the arts, humanities, sciences and social sciences.

By being exposed to disciplines and ideas beyond their chosen field of study, students become more well-rounded and imaginative thinkers and develop a broader perspective with which to approach the world. Core Curriculum courses are taught in small seminars with an interactive learning environment based on discussion, debate and direct communication with instructors.

The Core Curriculum helps develop future leaders and contributors who will be an asset to any organization due to their ability to be:

Creative Driven by a desire to understand the “how and why” and to think at a higher level, Columbia University students acquire transferable skills that can be adapted to any industry or environment.

Committed Motivated to succeed and contribute from day one, Columbia University students are passionate about whichever profession they pursue and are promoted very often to higher level positions beyond their initial assignment.

Exceptional A highly selective admissions process ensures Columbia University students are accomplished learners who thrive on challenges, embrace diversity and excel at “out-of-the-box” thinking.

Columbia University students and alumni are well-prepared for the challenges of the modern workplace and are eager to make a difference in their chosen fields.

Extensive Employer Support

CCE has the resources and experience to help organizations maximize the effectiveness of their recruiting efforts. CCE directors typically meet with employers early on to develop a customized recruiting strategy, based on the specific hiring needs of your organization and industry and work with you to modify your strategy as your hiring needs change.

DEVELOPING A RECRUITING STRATEGY:

CCE understands that each organization's recruiting needs are different—some may want an extensive on-campus recruitment program, while others only need resume collection or job postings on our Web site.

CCE works closely with organizations to develop a tailored recruiting strategy and build a strong presence on campus while staying within their budget. Successful strategies can include targeting specific student clubs and organizations, hiring students to distribute flyers on campus, placing an ad in the campus newspaper, or being featured in a weekly CCE e-mail to the student population.

CCE also provides a Web-based recruiting system that lets employers monitor and manage their recruiting activities online, including:

- Posting job listings and recruiting events
- Viewing and printing student resumes submitted online
- Pre-selecting and e-mailing candidates for interviews
- Checking the registration status of events and interviews
- Providing a link to your organization's Web site

Visit the CCE Web site at www.cce.columbia.edu.

EMPLOYER EVENTS:

Throughout the year, CCE hosts a wide range of events that provide employers the opportunity to meet with students, increase their visibility on campus and generate interest in their organization and industry.

These events include:

- Career Fairs/Career Week
- Industry Panel Discussions
- Company Information Sessions
- Resume Writing Workshops
- Networking Nights
- Interview Training

CCE also is committed to promoting diversity in the workplace. Our annual Diversity Conference is a full-day event for employers from a wide range of industries and features talks from noted diversity speakers, breakout sessions and networking. The Conference is targeted to members of Columbia's diverse student organizations and populations.

EXPERIENTIAL EDUCATION—PROFESSIONAL PRACTICE INTERNSHIP PROGRAM :

The CCE also works with employers to develop and support high-quality internships through our Professional Practice Internship Program. The Program provides students value-added professional and career development training from CCE staff and faculty before, during, and after their internships. By participating in this Program, employers benefit from having interns who are better prepared to make valuable contributions in their work. Students benefit, too, from strengthening their professional and career skills and developing potential long-term relationships with employers.



The CCE's on campus recruitment events are well-attended. Last year's Fall Career Fair drew over 1,300 students.

Recruiters use The CCE as a single source to find qualified candidates for several different departments within their organization, for an efficient "one-stop shopping" recruitment strategy.

A Diversity of Academic Excellence



CCE serves the following six schools at Columbia University and offers employers a vast selection of skilled and capable students in a wide range of disciplines.

“You know an institution (is exceptional) when you feel yourself thinking ideas better than you thought you could.”

*—Lee Bollinger,
President, Columbia University*

Enrollment Figures:

*CC:4,000
SGS:1,200
SEAS: 1,870
GSA:930
GSAS:3,660
GSAPP:..... 565*

Students can take advantage of the world-class academic resources of Columbia University as well as its urban location.

COLUMBIA COLLEGE (CC)

This residential undergraduate college provides its students with the resources of both a world-class institution and a world-class city. Its famed interdepartmental Core Curriculum promotes innovative and analytical thinking and provides students the intellectual, social and career mobility to succeed in today’s diverse and complex world.

THE SCHOOL OF GENERAL STUDIES (SGS)

This undergraduate school is targeted for returning and nontraditional students, providing them full access to the same faculty and course offerings as other Columbia undergraduates, with over 50 major areas of study to choose from.

THE FU FOUNDATION SCHOOL OF ENGINEERING & APPLIED SCIENCE (SEAS)

This eminent research and teaching facility boasts a low 10:1 student to teacher ratio for both undergraduate and graduate courses. Its integrated educational approach produces engineers who possess both fundamental technical knowledge and professional skills necessary for today’s rapidly changing technological environment.

THE GRADUATE SCHOOL OF THE ARTS (GSA)

The school provides its students access to the academic resources of Columbia University and to the professional artistic communities of one of the world’s cultural capitals—New York. Fields of study include film, theatre, writing, the visual arts and digital media.

THE GRADUATE SCHOOL OF ARTS & SCIENCES (GSAS)

This is one of the oldest and most distinguished graduate schools in the country. The GSAS offers a wide selection of Ph.D. degrees in teaching, research and interdisciplinary programs, as well as Masters degrees and added-value professional courses. Many GSAS alumni go on to hold prominent positions in “think tanks” and as industry consultants.

THE GRADUATE SCHOOL OF ARCHITECTURE, PLANNING AND PRESERVATION (GSAPP)

This school develops students’ artistic and intellectual abilities as future urban planning professionals, providing them the knowledge and strategies needed to deal with the challenges of making a modern city. Its 565 students can draw upon New York City’s unsurpassed resources, including its distinguished scholars, historians and practitioners.